**Submission Confirmation to Customer**

Subject: EPL Espresso Book Machine Submission Confirmation

Dear (customer name)

Your submission to Edmonton Public Library’s Makerspace Espresso Book Machine has been received.

If you have asked for more than one copy of your book, the Makerspace staff will print a single proof copy for you to approve before they print the rest. We will let you know when it is time to come down to the Makerspace to review your proof.

The estimated total cost for your order is (include automatically generated cost estimate)

Feel free to contact us with any questions you might have.

[Makerspace email signature]

**On Hold**

Subject: Espresso Book Machine Order Review

Dear (customer name)

[Staff inserts information on changes that need to be made]

Once you’ve made your changes, you can resubmit your order here: [unique link]

Feel free to contact us with any questions you might have.

[Makerspace email signature]

**Proof Copy Completed**

Subject: Book Proof Complete at EPL Makerspace

Dear (customer name)

The proof copy of your book has been printed. Come on down to the Makerspace and take a look. Once you approve the proof copy we will print the rest of your order.

EPL Makerspace

Stanley A Milner Library

7 Sir Winston Churchill Square map (link to: <http://www.epl.ca/about-epl/branches-and-hours/stanley-a-milner-library>)

|  |  |  |  |
| --- | --- | --- | --- |
| Monday | 9:00 am | - | 9:00 pm |
| Tuesday | 9:00 am | - | 9:00 pm |
| Wednesday | 9:00 am | - | 9:00 pm |
| Thursday | 9:00 am | - | 9:00 pm |
| Friday | 9:00 am | - | 9:00 pm |
| Saturday | 9:00 am | - | 6:00 pm |
| Sunday | 1:00 pm | - | 5:00 pm |

Feel free to contact us with any questions you might have.

[Makerspace email signature]

**Ready For Pick Up**

Subject: Your Book Order is Ready for Pick Up!

Dear (customer name)

Your book order has been printed and is ready for pick up from the EPL Makerspace.

The total cost is (include automatically generated cost estimate)

You can pay with cash, debit, VISA, MasterCard or American Express.

Feel free to contact us with any questions you might have.

[Makerspace email signature]